

Government Finance Officers Association of Connecticut
Executive Board Meeting Minutes
Tuesday, November 8, 2016

Aqua Turf Club
556 Mulberry Street
Plantsville, CT 06479
9:30 am to 11:00 am

Rick Darling called the meeting to order at 9:30 am.

Members present: Rick Darling, Robert Barron, Peter Erodici, Gregory Simmons, Michael Lupkas, Jonathan Perugini, Diana Doyle, Michael LeBlanc, Linda Trzetzak, Rob Buden, Emilia Portelinha, Mary Jane Malavasi, Lisa Hancock, James Finch, Diane Waldron, and Lunda Asmani

Members absent: Robert Tait, Joyce Williams, Ann Harter, and Maryanna Stevens

I. Approval of minutes

A. The minutes of July 26, 2016 were reviewed. Two changes were made. Section II. C. “the key changes” to “several proposals”. Section IV. A. removed: “The Board agreed to change the name of the Internet committee to the Website committee. A motion to approve was made by Bob Barron; seconded by Emilia Portelinha. Passed unanimously. Abstained: Diane Waldron, Rob Buden, and Mary Jane Malavasi.

II. Treasurer’s Report

A. Greg Simmons presented the Treasurer’s Financial Report for the quarter ending October 31, 2016. A motion to approve was made by Bob Barron, seconded by Mike LeBlanc. Passed unanimously.

III. Old Business

A. Set the FY 2017 quarterly meeting schedule.

Meeting schedule was set:

11/8/2016 – Fall Meeting

12/8/2016 – Holiday Board Meeting

02/9/2017 – Winter Meeting

04/20/2017 – Spring Meeting

06/01/2017 – Annual Meeting

A motion to approve was made by Mike LeBlanc, seconded by Diane Waldron. Passed unanimously.

IV. New Business

A. Committee Chair and Co-chair appointments

- Rob Buden and Lunda Asmani: legislative
- Emilia Portelinha and Jonathan Perugini: website
- Mary Jane Malavasi and Joyce Williams: membership
- Diana Doyle and Robert Tait: education
- Robert Barron: CT National GFOA event

- Ann Harter: audit
- Robert Barron: programs
- Lisa Hancock: Historian
- Robert Tait: accounting standards
- Jim Finch: Miklus/Walsh Scholarship

A motion to approve the above appointments was made by Diane Waldron and seconded by Jonathan Perugini. Passed unanimously.

B. Discussion-Municipal Spending Cap beginning in FY 2018

Rick Darling stated that he had spoken to David Levasseur at OPM and David informed him that no draft guidelines were in place yet. Rick explained that CCM is lobbying for a two year delay of implementation and that CCM is against this legislation. Rick said that he would share more information with the Board as it becomes available. Lisa Hancock also spoke to Mr. Levasseur about two weeks ago and he indicated that guidelines would be in place by the end of the calendar year. Discussion ensued. Rick plans to draft a letter to CCM in the next couple of weeks.

C. Discussion-additional scholarship due to higher than expected funding from NESGFOA

Greg Simmons informed the Board that the NESGFOA contribution would be \$500 more than budgeted. This would increase the contribution from \$1,000 to \$1,500. Rick Darling and Diane Waldron explained that this funding provides scholarships to the NESGFOA Spring Training conference. The Board talked about the traditional raffle for the scholarship vs. providing discounts. Discussion followed. Rick Darling concluded the discussion by suggesting that we gauge interest in the April training this year and discuss any changes at the April 2017 Board meeting.

V. Reports

A. **Accounting Standards** – none

B. **Education** – Diana Doyle informed the Board that Bob Tait had taught classes from September 16 to October 28 and that the survey results for Bob Tait were outstanding. This year there were 10 attendees which was lower than usual. Discussion followed regarding the UNH-Orange campus location and its impact. Bob Barron talked about the challenge of finding instructors to teach the classes. Discussion followed. Diana Doyle said that overall, feedback from attendees was very positive and most people expressed interest in continuing with the intermediate class. Board discussed how to recognize and reward Bob Tait for his work. A motion to award Bob Tait \$1,000 was made by Diana Doyle and seconded by Diane Waldron. Passed Unanimously.

C. **Historian's Report** – No report.

D. **Internet** – Emilia Portelinha discussed increasing files upload capacity from 10MB to 100MB. Microsoft Word documents are preferred for job postings. Web Solutions has a reporting module that provides a new location for uploading files for members to access. Emilia also talked about the idea of upgrading the website which would cost approximately \$12,650 to \$14,300 and take 115-130 labor hours to bring the new website up and running. Discussion ensued.

E. **Walsh and Miklus Scholarship** – Jim Finch is updating templates and plans to make an announcement at the February meeting.

F. **Legislative** – Rob Buden stated that he would stay on top of the spending cap issue and work with others who are involved.

G. **Membership** – Mary Jane Malavasi stated that we have 308 members and that 109 people signed up for today's fall 2016 meeting. Discussion ensued concerning various

membership statistics. Bob Barron thanked Greg Simmons for administering the new Session III only sign up and discounted price.

H. **National Event** – Bob Barron mentioned next year’s conference in Denver.

(Mary Jane Malavasi and Greg Simmons left the meeting at 10:50 am to staff the registration table.)

I. **Program** – Bob Barron discussed today’s meeting topics. Discussion followed.

VI. NESGFOA Representative

Jim Finch and Diane Waldron mentioned the upcoming conference in Kennebunkport, Maine September 17-20, 2017 as well as the spring training conference in Waltham, Massachusetts March 30-31, 2017.

VII. Adjournment

Motion to adjourn at 11:02 am was made by Jonathan Perugini and seconded by Diana Doyle. Passed unanimously.